

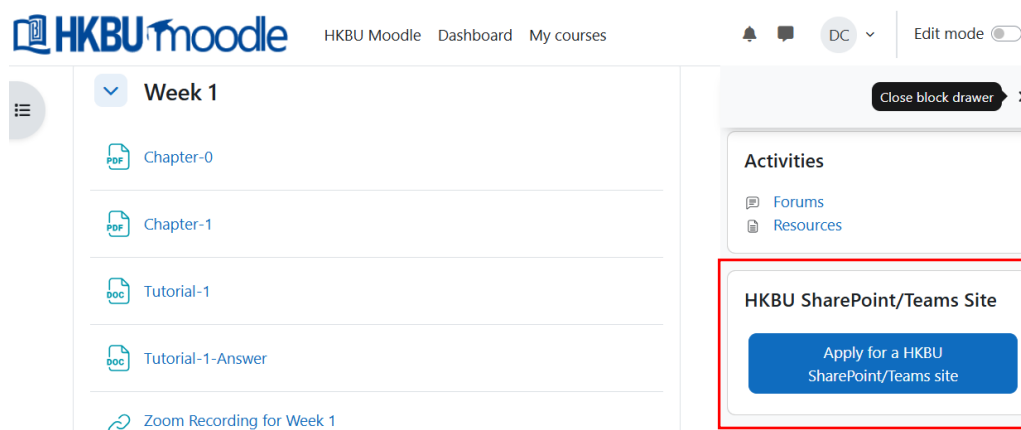
HKBU AITA Platform Quick Start Guide

1. Create Course through Moodle

(a) In any Moodle course, find 'Open block drawer' in the top-right corner and click it.

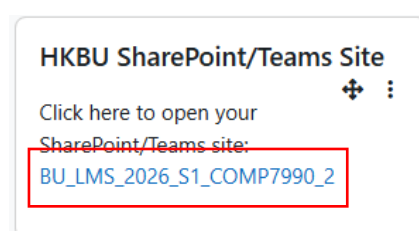
Open block drawer

(b) Scroll the sidebar and click 'Apply for a HKBU SharePoint/Teams site'.

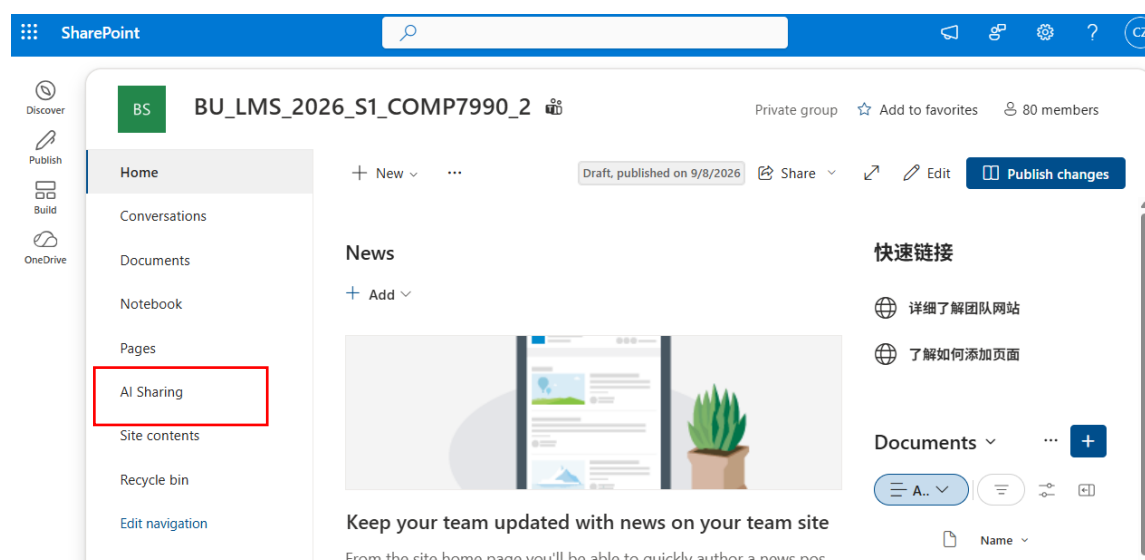


(c) Accept the terms and conditions, and click 'Confirm'.

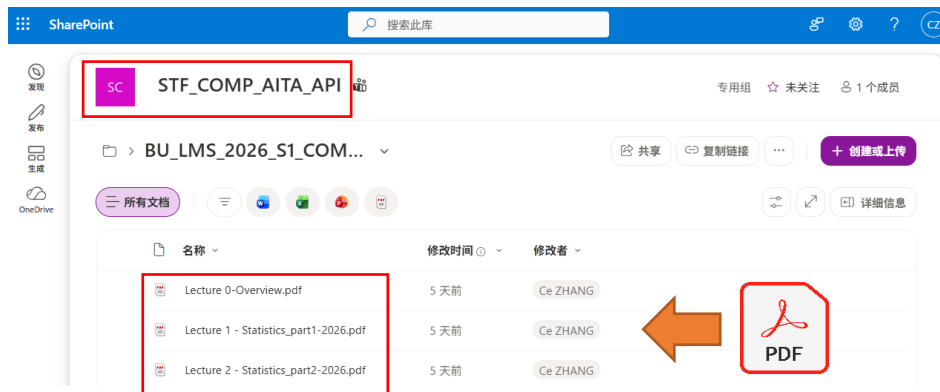
(d) The SharePoint site will be ready in Moodle by 9:30 AM the next day. Click to access.



(e) In SharePoint, click 'AI Sharing' folder.



(f) Drag PDF slides to the 'STF_COMP_AITA_API' pop-up webpage to sync with AITA.



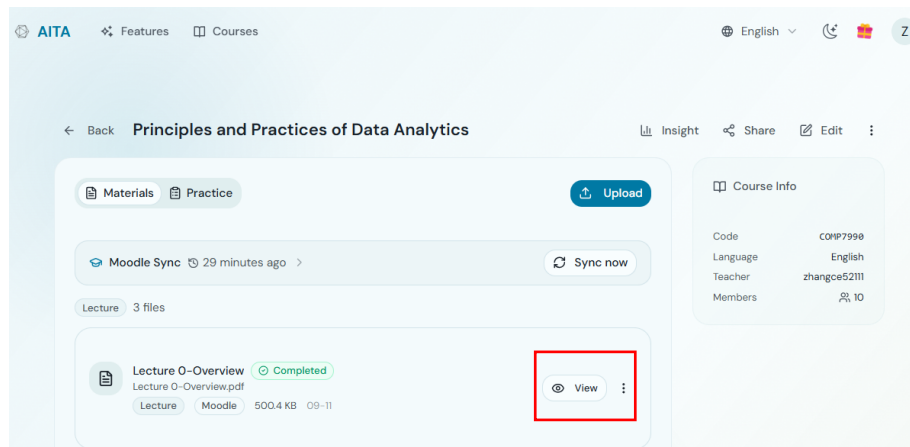
2. Access the AITA Platform

(a) Visit <https://hkbulearn.ai/> and click 'Sign In' in the top-right corner.



(b) Use HKBU SSOid to sign in.

(c) Find the course and click 'Sync now'.



3. Get Started to Use AITA

Explore multimodal Q&A, quiz generation, and learning analytics.

Disclaimer: AITA follows the HKBU privacy policy. Data will not be used to train AI models under a Zero Data Retention Policy.